**WORK SESSION MINUTES**

A Work Session was held on Monday, July 11, 2022 at 5:15 p.m. at Sabula City Hall, 411 Broad Street Sabula, Iowa

Present: Mayor Troy Hansen, Lynn Parker and Council Members; Jeremy Diercks, Teena Franzen, Dave Ward and Pat Meyers.

Others Present: Wendy Hoertz, Matt Horst and Travis Woodhurst.

Mayor Hansen called the meeting to order at 5:15 p.m.

Motion made by D. Ward to open the work session; seconded by T. Franzen. All ayes. Motion carried.

**Dump truck**

Mayor and Council discussed replacing the totaled dump truck. State Farm Insurance has shown a total loss claim for the truck, salt spreader and plow in the amount of $33,648.25. Council would like Travis W. to look at a 2011 Dodge Pickup with a salt spreader. This truck is priced at $53,746 without a plow.

**Employee review process**

Mayor and Council discussed having employee reviews. The employee handbook states the performance of all employees is generally evaluated according to an ongoing 12-month cycle, beginning at the fiscal-year end, but can be conducted as needed. The appraisal results are presented to the City Council for various pay treatment recommendations. Employee evaluations have not been completed for 5 years.

**Hotel/Motel tax**

The City Clerk informed the Mayor and Council about the Hotel/Motel tax that is available. The state already imposes a 5% sales tax for any lodging. A city can impose an additional rate, not to exceed 7%. The tax must be placed on the ballot. Monies received from this tax will be placed in the General Fund with at least 50% of the tax being used for constructing, improving, maintaining of recreation, parking areas, memorial buildings and cultural or entertainment facilities. Council and Mayor wish to proceed.

D. Ward made a motion to adjourn the meeting; seconded by T. Franzen. All ayes. Motion carried.

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