

## REGULAR COUNCIL MEETING MINUTES

A Regular Meeting was held on Tuesday, May 27, 2025 at 6:30 P.M. at Sabula City Hall, 411 Broad Street, Sabula, Iowa.

The meeting was open to the public in City Hall.

Present: Mayor Troy Hansen, Jeremy Diercks, Mike O'Hara, Dave Ward, and Erica Shoemaker. Absent: Teena Franzen, City Clerk Lynn Parker.

Others Present: Wendy Hoertz, Travis Woodhurst, Evan Nixon, John Mangler, Candi Diercks, Deb Thayer, Audrey Thayer, Phil Shoemaker, Scott Hibbard and Leo Foley (V & K)

Mayor T Hansen called the meeting to order at 6:30 p.m.

### **Regular Council Meeting**

E. Shoemaker made a motion to open the regular council meeting; seconded by M. O'Hara. All ayes. Motion carried.

### **Visitors with Business-**

Leo Foley with V & K provided council with a schedule for the sewage treatment plan improvements. It provided a time line on how the city will proceed in completing everything needed to get started on the project. L. Foley discussed the planning and design loan and how it will roll into the construction loan, what the interest rate will be and how the city will "likely" be eligible for a forgivable loan.

**Deletions-** None

**Citizen Concerns:** A question was asked by S. Hibbard about the sewer improvements and if it included change orders. L. Foley answered by saying they allow 3 to 5 percent in change orders.

### **Consent Agenda**

M. O'Hara made a motion to approve the consent agenda; seconded by E. Shoemaker. All ayes. Motion carried. Minutes approved for 4/22/25 and 5/7/25, claims for April, place on file the financial statements and reports for April, a liquor license for K & J's Hop N Shop, Resolution #1356, the Annual Electric Reliability Plan, Resolution #1357, Eastern Iowa Regional Housing Authority Board, and Resolution #1358, Bad Debt Write-offs.

### **Agenda**

E. Shoemaker made a motion to change the June council meeting to Wednesday, June 25; seconded by M.O'Hara. All ayes. Motion carried.

E. Shoemaker made a motion to approve Resolution #1359 to set June 25, 2025 for a public hearing on the proposal to enter into a Sewer Revenue Loan and Disbursement Agreement and to borrow money thereunder in a principal amount not to exceed \$520,697; seconded by M.O'Hara. All ayes. Motion carried.

D. Ward made a motion to approve the WWTP Design Contract with V & K, Inc.; seconded by E. Shoemaker. All ayes. Motion carried.

D. Ward made a motion to approve the special permit for Timothy Hibbard at 812 River St; seconded by J. Diercks. All ayes. Motion carried.

J. Diercks made a motion; and D. Ward seconded, to approve the special permit for Ryan Lott at 603 Broad St. M.O'Hara nay, E. Shoemaker nay. Motion did not carry.

E. Shoemaker made a motion; to approve O'Connor Brooks to do our annual exam for FY24/25. Seconded by J. Diercks. All ayes. Motion carried.

D. Ward made a motion to renew the Perpetual Care CD at Clinton National Bank. Seconded by E. Shoemaker. All ayes. Motion carried.

E. Shoemaker made a motion to repair the curb box at 706 River St, and cap the old box at 705 Pearl St and install a new curb box at 705 Pearl St; seconded by M. O'Hara. All ayes. Motion carried.

D. Ward made a motion to approve the discharge letter for another year for Jerry's Plumbing. Seconded by E. Shoemaker. All ayes. Motion carried.

Council decided to sell the tractor to Roeder Brothers in the amount of \$40,0000.00. E. Shoemaker made the motion to sell the tractor and not purchase any equipment at this time. Seconded by M. O'Hara. All ayes. Motion carried.

M. O'Hara made a motion to follow policy we have for frozen water meters and charge the \$210.00 at 409 Pearl Street. E. Shoemaker; seconded. J. Diercks, nay. D. Ward, nay. Motion did not carry.

E. Shoemaker made a motion to use the grant money the city receives from ICAP to purchase an automatic door opener for City Hall, since we are ADA noncompliant; seconded by J. Diercks. All ayes. Motion carried.

E. Shoemaker made a motion that the resident at 302 Madison Street will need a building permit. Seconded by J. Diercks. All ayes. Motion carried.

Council discussed the expired demo permit for Hank Johnson at 716 River St. It was agreed they would grant an extension until June 15<sup>th</sup> since the contractor could not get back to complete the work. If it is not completed by that date, the extension will expire and the permit will no longer be valid unless further action is approved by the City. D. Ward made the motion; seconded by J. Diercks. All ayes. Motion carried.

E. Shoemaker made a motion to the request of updating the cemetery records. She stated instead of using just the newspaper, we should put it out on our web page and the city facebook page to get a better response from the public. Seconded by D. Ward. All ayes. Motion carried.

### **Police report**

During this month of May, we received 85 miscellaneous aid-information calls, 128 officer-initiated call, 2 assisted with the ambulance/fire department, 2 motor vehicle accidents, 6 assists with county or other agency, 8 requested assistance from other agency, 28 police citations issued, 2 arrest made, 12 warnings given on miscellaneous violations, 10 reports taken and 1 case requiring further investigation. 213 total police involved events.

D. Ward made a motion for Resolution #1360, to purchase a Tough Book CF33 Tablet for the police department; seconded by J. Diercks. All ayes. Motion carried.

Motion to adjourn meeting made by D. Ward and seconded by J. Diercks. All ayes. Motion carried. Meeting adjourned.

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Troy Hansen, Mayor

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Wendy Hoertz, Deputy Clerk